

# GREEN TOWNSHIP BOARD OF EDUCATION

## AGENDA

### Regular Meeting

January 17, 2024

Time: 7:00 p.m.

Place: Green Hills School - Small Gym

#### I. CALL TO ORDER

##### A. FLAG SALUTE

##### B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

##### C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2024	
Ms..	Crystal Bockbader	2025	
Dr.	Noah Haiduc-Dale	2025	
Ms.	Kristin Post	2024	
Ms.	Maureen McGuire	2026	
Ms.	Holly Roller	2025	
Dr.	Melissa Van Blarcom	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

**D. Mission**

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

**II. PRESENTATIONS**

- A. Boards Role in the Budget -Training-Kelly Mitchell, Field Service Representative NJSBA
- B. Update on District Goals presented by Dr. Jennifer Cenatiempo
- C. Presentation on Climate and Culture Plan presented by Dr. Jennifer Cenatiempo
- D. Presentation SSDS from July 2023 - December 2023 presented by Jon Paul Bollette

**III. CORRESPONDENCE**

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive it's right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

**V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT'S REPORT - Mrs. Bilik

D. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

HIB: There were no HIB Cases to report since the December BOE meeting.

Drills: Fire Drill 1/10/24  
Lockdown Drill

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

**VI. DISCUSSION ACTION ITEMS**

**VII. BOARD BUSINESS - Mrs. Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of December 13, 2023. (Attachment)

Motion..... Second.....  
/Roll Call/

2. Executive Sessions of December 13, 2023.

Motion..... Second.....  
/Roll Call/

3. Regular Meeting of January 3, 2024. (Attachment)

Motion..... Second.....  
/Roll Call/

4. Executive Session of January 3, 2024

Motion..... Second.....  
/Roll Call/

B. Motion to accept the HIB Reports from the December 13, 2023 meeting.

Motion..... Second.....  
/Roll Call/

C. Motion to accept the HIB Reports from the January 3, 2024 meeting.

Motion..... Second.....  
/Roll Call/

D. Motion to accept the following Board of Education Committee appointments for the 2024 school year.

**GREEN TOWNSHIP BOARD OF EDUCATION COMMITTEES AND REPRESENTATIVES**

**Curriculum Committee**

Noah Haiduc-Dale (chair)  
Maureen McGuire  
Cj Bilik

**Negotiations Committee (if needed)**

Ann Marie Cooke (chair)  
Maureen McGuire  
Marie Bilik

**Operations Committee**

CJ Bilik(chair)  
Kristin Post  
Maureen McGuire

**Sick Bank (Ad-hoc)**

Marie Bilik (Brd. Pres.)  
Melissa Van Blarcom  
Ann Marie Cooke

**Finance Committee**

Kristin Post (chair)  
Holly Roller  
Ann Marie Cooke

**Policy Committee**

Holly Roller (chair)  
Crystal Bockbrader  
Melissa Van Blarcom

**Personnel Committee**

Crystal Bockbrader (chair)  
Ann Marie Cooke  
Melissa Van Blarcom

**Tri-District Committee**

Ann Marie Cooke  
Marie Bilik  
Noah Haiduc-Dale  
Kristin Post

New Jersey School Boards Legislative Chairperson: Marie Bilik

New Jersey School Boards Representative: Crystal Bockbrader

Newton Board of Education Representative: Ann Marie Cooke

Sussex County School Boards Representative: Melissa VanBlarcom

Educational Services Commission of Morris County: Holly Roller

Educational Services Commission of Sussex County: Cj Bilik

PTA Liaison: Kristin Post

Representatives to Township Committee: Rotating to Appropriate Chair

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**X. COMMITTEE REPORTS**

**A. CURRICULUM - Dr. Noah Haiduc-Dale, Chairperson**

1. Motion to approve the following professional development request(s):

<b><u>Staff Member</u></b>	<b><u>Conference Name</u></b>	<b><u>Provider/Location</u></b>	<b><u>Date</u></b>	<b><u>Costs</u></b>
Handle With Care Trained Staff	Handle With Care	On Site	1/15/24	\$600
Marybeth Styles	Go Beyond Diversity, Equity & Inclusion	Ken Green / Virtual	1/9/24 2/6/24 3/5/24	Registration Fee: \$50
Jennifer Cenatiempo, Ed.D.	NJASA and NJPSA/FEA Women's Leadership Conference 2024	NJASA and NJPSA/FEA The Palace at Somerset Park	3/18/24 3/19/24	\$419

Motion..... Second.....  
/Roll Call/

2. Motion to approve the following staff members to implement the NJ High Impact Tutoring Program as Instructional Tutors to be paid for out of the NJ High Impact Tutoring Grant Funding.  
Schedule: 3:10 pm - 4:30 pm on Tuesdays and Thursdays for students / 3:10-4:40 for staff  
Planned Time Usage: 3 hours a week with students + 1 hour a week to complete data analytics + 1 hour a week of preparation and planning  
Session Dates: 1/16 and 1/18 (Staff Planning), 1/23, 1/25, 1/30, 2/1, 2/6, 2/8, 2/13, 2/15, 2/20, 2/22, 2/27, 2/29, 3/5, 3/7, 3/12, 3/14, 3/19, 3/21, 4/9, 4/11, 4/16, 4/18, 4/23, 4/25, 4/30, 5/1, 5/7, 5/9, 5/14, 5/16, 5/21, 5/23, 5/28, 5/30, 6/4, 6/6, 6/11, 6/13  
Compensation per Tutor = \$55 an hour x 5 hours a week x 20 weeks = \$5,500  
(100 total hours at \$55 an hour)

Ashley Van Haste  
Erin Moles  
Beth Denuto

Alison Weatherwalks  
Karen Smith

**Background on the NJ High Impact Tutoring Program:** The Green Township School District is hiring certificated staff to teach in the after school tutoring program. These programs will be offered to students who have a need for support in ELA and/or Math. The purpose of the project is to provide a free option to support students to reach grade level standards in ELA and Mathematics. The sessions will promote the acquisition of skills and targeted areas of weakness. The in house data coupled with the NJSLA data would be used to note the level of students at the onset of the sessions. Then at the end of the year data would be reviewed to determine the growth of the students.

Students will be offered admission into this free, tutoring and enrichment experience based upon their level of need and lack of skills in reaching grade level standards according to the NJSLA. Students who are deemed in the Did Not Meet and Partially Met Expectations Categories would be offered seats in the program. All students will be screened for this program via the NJSLA scores. This will ensure that every child is evaluated based upon performance on the standardized measure without regard for any other qualifier. All protected and underserved groups are going to be evaluated in the same regard.

The project will have a positive effect on students enrolled in the experience as they will have a greater opportunity to develop and hone relevant skills to support ELA and Math ability. The intended outcome is improved scores on the NJSLA by participating students. This is a high impact tutoring program design with students in small groups working on targeted skills in areas of known weakness as evidenced by a state standardized assessment. All tutors will be credentialed teachers already employed by the district. These staff members are already vetted and evaluated through traditional district practices. The district administration will work in conjunction with the Learning Acceleration Supervisor/ Coordinator - Data and Instruction Coordinator to monitor the success of the program.

Motion..... Second.....  
/Roll Call/

4. Motion to approve the following staff member to implement the NJ High Impact Tutoring Program as the Learning Acceleration Supervisor/ Coordinator - Data and Instruction Coordinator at a total compensation rate of \$2,300 to be paid for out of the NJ High Impact Tutoring Grant Funding.

Kristen Grzymko

**Background Information:** This role will be utilized to track and report data to support driving instruction. All lessons will be reported and monitored by this person. Role will be responsible to

provide a monthly report to CSA and complete a presentation on the effectiveness of the intervention to BOE in June 2024.

Motion..... Second.....  
/Roll Call/

5. Motion to approve the Dance Curriculum as attached to this agenda.

Motion..... Second.....  
/Roll Call/

6. Motion to approve Student Government Day with Green Township on May 20, 2024.

Motion..... Second.....  
/Roll Call/

7. Motion to approve the Hardyston Basketball Tournament, to occur at the beginning of February, at a cost of \$160 per team for a total of \$320 for boys and girls varsity.

Motion..... Second.....  
/Roll Call/

8. Motion to approve the Extended School Year Program for identified students who qualify via special education IEP as follows:

9:00 am - 11:30 am

7/9/24, 7/11/24, 7/16/24, 7/18/24, 7/23/24, 7/25/24, 7/30/24, 8/1/24

Motion..... Second.....  
/Roll Call/

9. Motion to approve Kennedy Green LLC to provide consulting services to support the climate and culture of the district with attention to promoting dignity, engagement, and individualization. The consultation work will include 5 stakeholder sessions at 1 hour each to engage with stakeholders and 1 administrative session at a rate of \$3,240 to be paid for from the general fund.

Motion..... Second.....  
/Roll Call/

10. Motion to approve the 2024-2025 school district calendar.

Motion..... Second.....  
/Roll Call/

**B. FINANCE - Ms.Kristin Post, Chairperson**

**December 2023 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for December 14, 2023 through January 17, 2024 for a total of \$1,761,564.12 (attachment)

Motion..... Second.....  
/Roll Call/

2. Motion to accept the Board Secretary’s monthly certification, as attached, and that as of December 31, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....  
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of December 31, 2023 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....  
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of December, 2023.

Motion..... Second.....  
/Roll Call/

5. Motion to approve transfers for December, 2023.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the disbursements from December 14, 2023 through January 17, 2024 for the Student Activities Account in the amount of \$0.00 and the Business Office Petty Cash Account in the amount of \$0.00. **(attachment)**

Motion..... Second.....  
/Roll Call/

7. Motion to approve the shared transportation routes for the 2023-24 school year with the Newton Township Board of Education for the following routes:

ST2-AM	NHS/Sussex Tech (AM Shared Time)	\$700/Student
ST2-PM	Sussex Tech/NHS (PM Shared Time)	\$700/Student
VAR-1	Various Activities/Newton as needed	\$110 Round Trip

Motion..... Second.....  
/Roll Call/

8. Motion to approve the substitute custodian rate at \$20 an hour for custodians with a black seal and \$16 an hour for custodians without a black seal.

Motion..... Second.....  
/Roll Call/

9. Motion to approve the following amendments to the ESEA Grant Funds to include carryover funds as noted.

Title IA - \$644 to instructional materials for RTI programming  
Title IIA - \$294 to purchased services – mental health professional development for teachers and parents related to suicide prevention and awareness  
Title IVA - \$6 to instructional materials

Motion..... Second.....  
/Roll Call/

**C. OPERATIONS - Mr. CJ Bilik, Chairperson**

**D. PERSONNEL - Ms. Crystal Bockbrader, Chairperson**

1. Motion to approve the following substitute teacher for the 2023-2024 school year, pending proper documentation and criminal history background check, as recommended by the Superintendent.

Amy Rose Voigt

Motion . . . . . Second . . . . .  
/Roll Call/

2. Motion to approve Eric Gonzalez a level 1 fieldwork student, to work with Rachel Tucker one day a week for 10 weeks, starting at the end of January.

Motion . . . . . Second . . . . .  
/Roll Call/

3. Motion to approve, at the recommendation of the superintendent, Johanna Diehl as first grade leave replacement teacher from 1/18/24-6/30/24 on step 1 of the guide, \$62,392 prorated with no medical benefits.

Motion . . . . . Second . . . . .  
/Roll Call/

4. Motion to approve the leave request for employee #0988 from 1/17/24 - 1/19/24 and throughout the remainder of the 23/24 school year on an intermittent basis depending upon the medical needs.

Motion . . . . . Second . . . . .  
/Roll Call/

5. Motion to approve the extension of Christine Bollman - Decker as a Leave Replacement for the Accounts Payable / Transportation Clerk Position, for the month of February, 2024, at a rate of \$25.00/hour, up to 7.75 hours daily, as needed, at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .

/Roll Call/

6. Motion to name Dr. Jennifer Cenatiempo as the Civil Rights Coordinator for the 2023-2024 school year.

Motion ..... Second .....  
/Roll Call/

7. Motion to approve the FMLA for employees ID#999 starting February 1, 2024 through April 30, 2024, designated as follows:

2/1, 2//2 and 2/5 - use of vacation days concurrently. The remainder of the leave will be unpaid.

Motion ..... Second .....  
/Roll Call/

8. Motion to approve Tara LaValley as a Teacher Mentor for new hire, Johanna Dielh, for the 2023-2024 school year at a stipend of \$1, 274, as recommended by the Superintendent.

Motion ..... Second .....  
/Roll Call/

- E. **POLICY** - Ms. Holly Roller, Chairperson

## **XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on any other matters pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive it's right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are

discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

**XII. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_ at \_\_\_\_\_ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....  
Roll Call/

**XIII. RECONVENE**

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....  
/Roll Call/

**XIV. ADJOURNMENT**

Motion that the Board of Education shall adjourn at \_\_\_\_\_pm.

Motion..... Second.....  
/Roll Call/

**Next Meeting Date:**  
February 21, 2024

**Vision**  
Empower students and staff to embrace their individual strengths in a safe,  
supportive environment that fosters a love of learning while pursuing their full potential.